

Shenandoah Community School District Board of Directors
Shenandoah Administration Board Room
August 11, 2025 – 5:00 p.m.
Regular Meeting

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Twyman
 - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximizes his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
4. Welcome To Audience
5. Public Forum
6. Administrative Report
 - a. WIC Update
7. Consent Agenda
 - a. Minutes
 - b. Treasurer's Report
 - i. Account Balances
 - ii. Unspent Authorized Budget Report
 - iii. Accounts Payable
 - c. Personnel Requests:

Contracts:

Christopher Cook	HS Success Room Associate	\$16.49/hr
Britney Doyle	K8 Associate	\$16.49/hr
Isabelle Flowers	K8 Associate	\$16.49/hr
Kristine McHenry	K8 Associate	\$16.49/hr
Brandon Page	IGNITE Special Education & Other Endorsed Areas	\$59,780
Aubrey Scamman	MS Success Room Associate	\$16.49/hr
Sadie Woodyard	K8 Associate	\$16.49/hr

Resignations:

Christal Foss	Food Service
Grace Harrison	K8 Associate
Kasie Parr	HS Success Room Associate
 - d. Out of State Travel Requests
*on attached sheet
8. Action Items
 - a. Acknowledge Receipt of K8 Roof and HVAC Replacement Project Status Report #3
 - b. Approve Quote with Rasmussen Mechanical Services for \$48,530
9. Informational Items
 - Next Regular Meeting – September 8, 2025 at 5:00 p.m.
 - Special Meeting – September 22, 2025 at 5:00 p.m.
10. Adjournment

Shenandoah Community School District
Minutes of the Regular Meeting of the Board of Directors – July 21, 2025
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:00 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Glenn Mason, Brent Twyman, Adam Van Der Vliet, and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett, and Board Secretary Lisa Holmes.

Mission Statement:

The SCSD Mission Statement was read by Director Mason.

Welcome to Audience:

President Fichter welcomed everyone to the meeting.

Open Forum:

President Fichter read the rules for speaking during the open forum. There was no public comment.

Administrative Reports:

IGNITE Update:

IGNITE Principal Denise Green shared that 55 students graduated this past May through the IGNITE program of which 15 were previously dropouts. There are currently 86 seniors enrolled for the 2025-26 school year.

Consent Agenda:

Approve the consent agenda to include previous minutes, the financial accounts, the payment of bills, and fundraising requests. Personnel Requests: Contracts: Haley Anderson, K8 Associate - \$16.49/hr; Vanessa Archer, PS Associate - \$16.49/hr; Caitlyn Blake, HS Associate - \$16.49/hr; Amber Helmick, K8 Associate - \$16.49/hr; Christine Mackey, IGNITE Senior Class Sponsor - \$1,728 and IGNITE Student Council Sponsor - \$1,296; Jordan Nuttall, IGNITE Chemistry/Physics - \$6,240; Janet Shough, K8 Associate with Para Certification - \$16.79/hr; Stanna Wellauer, K8 Associate - \$16.49/hr; Jade Wolverton, K8 Associate - \$16.49/hr; Alisha Woodyard, K8 Associate - \$16.49/hr. Resignations: Christen Dinges, Wrestling Cheer; Shalee McCollum, K8 Associate; Elizabeth Skillern, MS Girls Track. Transfers: Roy Nelson, MS Associate to IT Apprenticeship. Motion to approve by Director Wooten, second by Director Van Der Vliet. Motion carried unanimously.

Action Items:

Approve 2025-26 Athletic Trainer Agreement with SMC:

Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Approve 2025-26 Wellness Agreement with SMC:

Motion to approve by Director Wooten, seconded by Director Van Der Vliet. Motion carried unanimously.

Approve Building Automation System Service and Support Agreements with Albireo for Administration Building, High School and K8 Building:

Motion to approve by Director Van Der Vliet, seconded by Director Mason. Motion carried unanimously.

Approve Fire Inspection Agreements with Johnson Controls:

Motion to approve by Director Wooten, seconded by Director Mason. Motion carried unanimously.

Approve 2025-26 Milk Bid with Hiland Dairy (low bid):

Motion to approve by Director Wooten, seconded by Director Van Der Vliet. Motion carried unanimously.

Approve Diesel Fuel Proposal with RocStop:

Motion to approve by Director Mason, seconded by Director Twyman. Motion carried unanimously.

Approve 2025-26 Handbooks and Changes:

There were minimal changes this year. Director Van Der Vliet made a motion to approve the Teacher Handbook, Support Staff Handbook, Coaching Handbook, Student/Parent Handbook, Preschool Handbook, IGNITE Handbook and High School Course Handbook, seconded by Director Mason. Motion carried unanimously.

Accept Invitation to Join the Western Iowa Conference (WIC):

Motion to accept by Director Mason, seconded by Director Van Der Vliet. Motion carried unanimously.

Acknowledge Receipt of the FY2024 Audit:

Motion to acknowledge receipt by Director Van Der Vliet, seconded by Director Mason. Motion carried unanimously.

Acknowledge Receipt of K8 Roof and HVAC Replacement Project Status Report #2:

Motion to acknowledge receipt by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Approve Advertising and Accepting Bids for the Property at 213 and the West ½ of 211 West Sheridan with a minimum Bid of \$150,000:

Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Approve Replacement of Acoustic Panels from CTi for the Middle School Music Room - \$12,941.78:

Clarification was made at the board table that the panels were for the middle school not the high school as was stated on the agenda and paperwork. Motion to approve by Director Wooten, seconded by Director Van Der Vliet. Motion carried unanimously.

Approve Final Reading of Policy Change 503.09 – Student Use of Personal Devices:

Motion to approve by Director Van Der Vliet, seconded by Director Mason. Motion carried unanimously.

Informational Items:

Next Regular Meeting – August 11, 2025 at 5:00 pm

Adjournment:

Motion by Director Van Der Vliet, second by Director Mason to adjourn the meeting at 5:22 pm. Motion carried unanimously.

Board Secretary

Board President

ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
General Fund (10)												
Beg Balance Checking (BKIA 10)	22,318.30	60,806.69	-	-	-	-	-	-	-	-	-	-
Beg Balance PSF MED INS (BKIA 101)	165,520.28	175,136.28	-	-	-	-	-	-	-	-	-	-
Beg Balance PSF DNT INS (BKIA 102)	13,106.68	10,507.21	-	-	-	-	-	-	-	-	-	-
Beg Balance MS Concession (CASH)	210.00	210.00	-	-	-	-	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	1,440,807.21	1,229,937.60	-	-	-	-	-	-	-	-	-	-
Beg Balance Invest ISJIT (BKIA 110)	953,131.21	816,105.77	-	-	-	-	-	-	-	-	-	-
Revenues	41,263.63	-	-	-	-	-	-	-	-	-	-	-
Receivables	1,244,779.19	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(394,451.97)	-	-	-	-	-	-	-	-	-	-	-
Payables	(1,193,980.98)	-	-	-	-	-	-	-	-	-	-	-
Prior Month's Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	60,806.69	-	-	-	-	-	-	-	-	-	-	-
End Balance PSF MED INS (BKIA 101)	175,136.28	-	-	-	-	-	-	-	-	-	-	-
End Balance PSF DNT INS (BKIA 102)	10,507.21	-	-	-	-	-	-	-	-	-	-	-
End Balance MS Concession (CASH)	210.00	-	-	-	-	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)	1,229,937.60	-	-	-	-	-	-	-	-	-	-	-
End Balance Invest ISJIT (BKIA 110)	816,105.77	-	-	-	-	-	-	-	-	-	-	-
Total General Fund	2,292,703.55	-	-	-	-	-	-	-	-	-	-	-
Check	2,292,703.55	2,292,703.55	-	-	-	-	-	-	-	-	-	-
Management Fund (22)												
Beg Balance Checking (BKIA 10)	5,018.34	288.24	-	-	-	-	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	117,846.71	8,882.82	-	-	-	-	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)	447,584.35	38,981.18	-	-	-	-	-	-	-	-	-	-
Revenues	1,821.01	-	-	-	-	-	-	-	-	-	-	-
Receivables	4,139.91	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(528,258.08)	-	-	-	-	-	-	-	-	-	-	-
Payables	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	288.24	-	-	-	-	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)	8,882.82	-	-	-	-	-	-	-	-	-	-	-
End Balance Invest (BKIA 110)	38,981.18	-	-	-	-	-	-	-	-	-	-	-
Total Management Fund	48,152.24	-	-	-	-	-	-	-	-	-	-	-
Check	48,152.24	48,152.24	-	-	-	-	-	-	-	-	-	-
SAVE Fund (33)												
Beg Balance Checking (BKIA 10)	5,073.85	908.16	-	-	-	-	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	77,888.09	200,689.60	-	-	-	-	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)	862,968.94	715,662.11	-	-	-	-	-	-	-	-	-	-
Revenues	3,027.59	-	-	-	-	-	-	-	-	-	-	-
Receivables	146,613.23	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(141,400.61)	-	-	-	-	-	-	-	-	-	-	-
Payables	(36,911.22)	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	908.16	-	-	-	-	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)	200,689.60	-	-	-	-	-	-	-	-	-	-	-
End Balance Invest (BKIA 110)	715,662.11	-	-	-	-	-	-	-	-	-	-	-
Total SAVE Fund	917,259.87	-	-	-	-	-	-	-	-	-	-	-
Check	917,259.87	917,259.87	-	-	-	-	-	-	-	-	-	-
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
PPEL Fund (36)												
Beg Balance Checking (BKIA 10)	570.08	9,551.33	-	-	-	-	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	4,180.61	6,766.61	-	-	-	-	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)	472,341.45	343,815.55	-	-	-	-	-	-	-	-	-	-
Revenues	1,535.13	-	-	-	-	-	-	-	-	-	-	-
Receivables	2,576.43	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(108,086.48)	-	-	-	-	-	-	-	-	-	-	-
Payables	(12,983.73)	-	-	-	-	-	-	-	-	-	-	-
Prior Month's Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	9,551.33	-	-	-	-	-	-	-	-	-	-	-
End Balance Invest (BKIA 14)	6,766.61	-	-	-	-	-	-	-	-	-	-	-
End Balance Savings (BKIA 110)	343,815.55	-	-	-	-	-	-	-	-	-	-	-

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SHENANDOAH COMMUNITY SCHOOL				
UNSPENT AUTHORIZED BUDGET CALCULATION*				
2025-2026				
	REGULAR PROGRAM DISTRICT COST	\$8,462,778		
+	REGULAR PROGRAM BUDGET ADJUSTMENT	\$0		
+	SUPPLEMENTARY WEIGHTING DISTRICT COST	\$128,542		
+	SPECIAL ED DISTRICT COST	\$1,234,012		
+	TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$1,093,075		
+	PROF DEV SUPPLEMENT DISTRICT COST	\$82,968		
+	EARLY INTERVENTION SUPPL DISTRICT COST	\$96,354		
+	TEACHER LEADERSHIP SUPP DISTRICT COST	\$409,987		
+	AEA SPECIAL ED SUPPORT	\$424,069		
+	AEA SPECIAL ED SUPPORT ADJUSTMENT	\$0		
+	AEA MEDIA SERVICES	\$69,539		
+	AEA EDUCATIONAL SERVICES	\$76,890		
+	AEA SHARING DISTRICT COST	\$866		
+	AEA TEACHER SALARY SUPPL DISTRICT COST	\$43,546		
+	AEA PROF DEV SUPPL DISTRICT COST	\$0		
+	DROPOUT ALLOWABLE GROWTH	\$306,965	Required Local Match \$102,322	
+	SBRC ALLOWABLE GROWTH OTHER #1	\$0	Inc. Enrollmnt, OE Out, and LEP	
+	SBRC ALLOWABLE GROWTH OTHER #2	\$200,000	LEP	
+	SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$790,000	Estimated	
-	SPECIAL ED POSITIVE BALANCE REDUCTION	\$0		
-	AEA SPECIAL ED POSITIVE BALANCE	\$0		
+	ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0		
-	UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0		
+	ENROLLMENT AUDIT ADJUSTMENT	\$22,985		
-	AEA PRORATA REDUCTION	-\$16,570	598,340	
=	MAXIMUM DISTRICT COST	\$13,426,006	11,879,062	1,546,944.00
+	PRESCHOOL FOUNDATION AID	\$167,800		
+	INSTRUCTIONAL SUPPORT AUTHORITY	\$658,507		
+	ED IMPROVEMENT AUTHORITY	\$0		
+	OTHER MISCELLANEOUS INCOME	\$2,640,000	Estimate on Budget Worksheet	
+	UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$3,955,294	Est.	
=	MAXIMUM AUTHORIZED BUDGET	\$20,847,607		
-	EXPENDITURES	\$394,452	1.89%	
=	UNSPENT AUTHORIZED BUDGET	\$20,453,155		
	EXPENDITURES	FY2026	FY2025 Actuals	FY2025 Actuals
	JULY	\$394,451.97	\$306,052.63	\$306,052.63
	AUGUST	\$0.00	\$0.00	\$486,045.64
	SEPTEMBER	\$0.00	\$0.00	\$1,722,929.65
	OCTOBER	\$0.00	\$0.00	\$1,260,697.81
	NOVEMBER	\$0.00	\$0.00	\$1,379,001.87
	DECEMBER	\$0.00	\$0.00	\$1,254,941.02
	JANUARY	\$0.00	\$0.00	\$1,241,859.07
	FEBRUARY	\$0.00	\$0.00	\$1,350,155.50
	MARCH	\$0.00	\$0.00	\$1,666,491.89
	APRIL	\$0.00	\$0.00	\$1,252,696.36
	MAY	\$0.00	\$0.00	\$1,359,787.49
	JUNE	\$0.00	\$0.00	\$3,485,994.76
	TOTAL	\$394,451.97	\$306,052.63	\$16,766,653.69

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Function Part 1

[illegible]

Function Part 1		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
40	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	SCHOOL NUTRITION FUND								
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3000	3000	0.00	8,790.83	8,790.83	0.00	(8,790.83)	0.00	5,328.58	(14,119.41)
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	SCHOOL NUTRITION FUND	0.00	8,790.83	8,790.83	0.00	(8,790.83)	0.00	5,328.58	(14,119.41)
62	CHILDCARE FUND								
1000	INSTRUCTION	0.00	10.00	10.00	0.00	(10.00)	0.00	0.00	(10.00)
62	CHILDCARE FUND	0.00	10.00	10.00	0.00	(10.00)	0.00	0.00	(10.00)
81	TRUST FUNDS NON EXPENDABLE								
1000	INSTRUCTION	0.00	5,100.00	5,100.00	0.00	(5,100.00)	0.00	0.00	(5,100.00)
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
81	TRUST FUNDS NON EXPENDABLE	0.00	5,100.00	5,100.00	0.00	(5,100.00)	0.00	0.00	(5,100.00)
91	AGENCY FUND								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.02	(0.02)
91	AGENCY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.02	(0.02)
Grand Total:		0.00	1,197,101.75	1,197,101.75	0.00	(1,197,101.75)	116,954.69	298,851.90	(1,612,908.34)

MONTHLY BOARD VENDOR BILLS

Vendor Name	Invoice Detail Amount	Invoice Detail Description
Checking Account ID	10 Fund Number 10	GENERAL FUND
AGRIVISION	\$ 69.40	MAINTENANCE PARTS
AHLERS & COONEY PC	\$ 2,735.50	LAWYER
ALLENSWORTH HEATING AND COOLING	\$ 2,661.05	MAINTENANCE BUILDING REPAIR SERVICES
AMAZON.COM SALES INC.	\$ 5,693.17	SUPPLIES
BLAINE'S SERVICE LLC	\$ 4,342.32	VEHICLE REPAIR SERVICES
BLICK ART MATERIALS	\$ 1,010.44	ART SUPPLIES
CDW GOVERNMENT	\$ 538.97	TECHNOLOGY COMPUTERS
CENEX FLEET FUELING	\$ 1,417.72	FUEL
CENGAGE LEARNING	\$ 346.50	HS PD GENERAL SUPPLIES
CENTURYLINK	\$ 529.42	TELEPHONE
CESA 5	\$ 3,475.00	SOFTWARE
COLUMN SOFTWARE PBC	\$ 479.09	BOARD NEWSPAPER ADVERTISING
CPI	\$ 200.00	TRAINING
CRAIG HOLMES	\$ 894.62	PARENT TRANSPORTATION REIMBURSEMENT
CURRICULUM ASSOCIATES	\$ 11,141.06	CURRICULUM
DELTAMATH SOLUTIONS, INC.	\$ 1,800.00	CURRICULUM
DEPT OF EDUCATION	\$ 1,050.00	BUS INSPECTION SERVICES
DISCOVERY EDUCATION	\$ 2,940.00	MIDDLE SCHOOL INST SOFTWARE
DON'S JOHNS & SEPTIC PUMPING	\$ 783.00	MAINTENANCE RENTAL OF EQUIPMENT
EARL MAY SEED	\$ 1,221.18	GROUNDS GENERAL SUPPLIES
EXPLORE LEARNING	\$ 4,795.00	MIDDLE SCHOOL INST SOFTWARE
FAREWAY STORES	\$ 62.00	SUPPLIES
FELD FIRE	\$ 1,260.00	MAINTENANCE BUILDING REPAIR SERVICES
FILTER SHOP, INC., THE	\$ 66.44	MAINTENANCE SUPPLIES
FLINN SCIENTIFIC	\$ 800.27	HS GENERAL ED SUPPLIES
GILLESPIE-JENSEN, KATIE	\$ 474.48	PARENT TRANSPORTATION REIMBURSEMENT
GLENWOOD CSD	\$ 7,795.06	PURCHASE EDUCATIONAL/L3 IND COSTS
GRAINGER	\$ 1,085.45	MAINTENANCE PARTS
GREEN HILLS AEA	\$ 300.00	SUPERINTENDENT DUES
HAMBURG CHARTER SCHOOL	\$ 8,768.28	TUITION OE TO LEA WITHIN IA LEVEL I
HOUGHTON MIFFLIN	\$ 14,824.92	CURRICULUM
HY-VEE	\$ 17.46	SUPPLIES
IAMO COMMUNICATIONS	\$ 30.00	NETWORK SUPPORT INTERNET ACCESS
IMAGINE LEARNING	\$ 68,772.50	CURRICULUM
INTERSTATE POWER SYSTEMS	\$ 1,075.50	MAINTENANCE BUILDING REPAIR SERVICES
IOWA ASSN OF SCHOOL BUSINESS OFFICIALS	\$ 580.00	NON INSTRUCTION STAFF WORKSHOP/CONF REGI
IOWA COMMUNICATIONS NETWORK	\$ 178.75	TELEPHONE
IOWA DEPARTMENT OF HUMAN SERVICES	\$ 5,280.06	MEDICAID DIRECT SERVICES
JACKIE COWAN	\$ 894.62	PARENT TRANSPORTATION REIMBURSEMENT
JB PARTS & SUPPLY	\$ 210.72	TRANSPORTATION SUPPLIES
JOHN GOWING PLUMBING AND HEATING	\$ 522.09	MAINTENANCE BUILDING REPAIR SERVICES
JOHNSON CONTROLS	\$ 2,243.05	MAINTENANCE BUILDING REPAIR SERVICES
KENDALL HUNT PUBLISHING CO	\$ 21,231.70	CURRICULUM/SUPPLIES
KIDWELL INC.	\$ 67.50	TECH REPAIR & MAINTENANCE SUPPLIES
LAMBIRTH ENTERPRISES INC.	\$ 200.00	VEHICLE REPAIR SERVICES
LEARNING A-Z	\$ 135.00	MIDDLE SCHOOL INST SOFTWARE
LEARNING WITHOUT TEARS	\$ 1,039.50	PS CURRICULUM
LEPORTE ELECTRIC	\$ 884.48	MAINTENANCE BUILDING REPAIR SERVICES
LYNN FURNACE	\$ 120.00	MAINTENANCE SUPPLIES
MARCIA BRENNER ASSOCIATES	\$ 465.00	TECHNOLOGY COORDINATOR RELATED SOFTWARE
MEDICAL ENTERPRISES	\$ 58.00	BUS DRIVER DRUG TESTING
MID WEST 3D SOLUTIONS, LLC	\$ 1,050.00	HS IND ARTS SOFTWARE
MID-AMERICAN RESEARCH CHEMICAL	\$ 276.14	MAINTENANCE CLEANING SUPPLIES
MID-IOWA SCHOOL IMPROVEMENT	\$ 3,453.00	MEMBERSHIP
MIDAMERICAN ENERGY	\$ 19,127.05	UTILITIES-ELECTRICITY
MILLER BUILDING	\$ 1,627.73	SUPPLIES
MIND RESEARCH INSTITUTE	\$ 2,000.00	MIDDLE SCHOOL INST SOFTWARE
MITEL NET SOLUTIONS	\$ 821.11	TELEPHONE
NATALIE KIRSCH	\$ 1,314.77	PARENT TRANSPORTATION REIMBURSEMENT
PAGE COUNTY LANDFILL ASSOCIATION	\$ 250.00	MAINTENANCE GARBAGE COLLECTION
PAUL HAMILTON	\$ 474.48	PARENT TRANSPORTATION REIMBURSEMENT
PLUNKETT'S PEST CONTROL	\$ 280.44	MAINTENANCE PEST CONTROL CONTRACTED
PROJECT LEAD THE WAY	\$ 2,336.60	MS GENERAL ED SUPPLIES
PROPHET CORPORATION, THE	\$ 365.51	ELEM PE SUPPLIES
QUILL CORPORATION	\$ 243.56	EL PRINCIPAL SUPPLIES
RANDALL STANDRIDGE	\$ 1,000.00	HS BAND SUPPLIES
REALITYWORKS	\$ 3,306.26	CARL PERKINS SUPPLIES
RIVERSIDE INSIGHTS	\$ 2,640.00	TAG TESTING
ROBIN VERKADE	\$ 210.00	SUMMER TUTOR
ROSTOP CARDTROL	\$ 413.03	TRANSPORTATION DIESEL
ROLLING HILLS SALES & SERVICE	\$ 39.50	MAINTENANCE VEHICLE REPAIR SERVICES
SAPP BROS.	\$ 493.42	MAINTENANCE GASOLINE
SAVVAS LEARNING COMPANY LLC	\$ 8,359.46	CURRICULUM
SCHOOL HEALTH	\$ 707.25	HS NURSE GENERAL SUPPLIES
SCHOOL SPECIALTY / CLASSROOM DIRECT	\$ 336.00	EL PRINCIPAL SUPPLIES
SCREENCASTIFY	\$ 864.00	TECHNOLOGY COORDINATOR RELATED SOFTWARE
SHENANDOAH SANITATION	\$ 1,769.48	MAINTENANCE GARBAGE COLLECTION
SIGNS & SHINES	\$ 35.00	TRANSPORTATION SUPPLIES

SOUTHWEST IOWA HERALD	\$	156.00	SUBSCRIPTION
STEMFINITY	\$	367.95	MS GENERAL ED SUPPLIES
SUCCESS BY DESIGN	\$	424.76	EL PRINCIPAL SUPPLIES
SWIFT SERVICES LLC	\$	574.90	NETWORK SUPPORT INTERNET ACCESS
US CELLULAR	\$	481.69	NETWORK SUPPORT INTERNET ACCESS
VERIZON WIRELESS	\$	347.89	TELEPHONE
VETTER EQUIPMENT CO	\$	376.27	MAINTENANCE VEHICLE REPAIR SERVICES
ZEARN	\$	4,996.00	CURRICULUM
Fund Number		<u>\$ 249,085.52</u>	
Checking Account ID	10 Fund Number 33		SAVE (SECURE AN ADVANCED VISION FOR ED.)
ALBIREO ENERGY	\$	13,324.00	BUILDING IMPROVEMENT
AMAZON.COM SALES INC.	\$	647.98	FURNITURE & FIXTURES
CARL A. NELSON & CO	\$	24,662.15	CONSTRUCTION MANAGEMENT
CTI	\$	7,765.07	ACOUSTIC PANELS - BORD166212
DLR GROUP	\$	2,100.00	ARCHITECT SERVICE
JOHNSON CONTROLS	\$	6,247.07	BUILDING IMPROVEMENT
LARSON CONSTRUCTION AND WOODWORKING	\$	4,662.62	BUILDING IMPROVEMENT
SHERIDAN DECORATING	\$	1,553.65	BUILDING IMPROVEMENT
UMB BANK, N.A.	\$	500.00	ISSUANCE COSTS AND AMORTIZATION OF BONDS
WHITE CASTLE ROOFING	\$	62,100.78	BUILDING IMPROVEMENT
Fund Number		<u>\$ 123,563.32</u>	
Checking Account ID	10 Fund Number 36		PHYSICAL PLANT & EQUIPMENT
ACER SERVICE CORPORATION	\$	32,495.96	TECH RELATED SUPPLIES
AMAZON.COM SALES INC.	\$	1,750.57	BUILDING IMPROVMENT FURNITURE&FIXTURES
BLAINE'S SERVICE LLC	\$	9,110.34	REPAIRS & MAINTENANCE VEHICLES
BLUPOINTE DRS	\$	750.00	TECH RELATED SOFTWARE
CDW GOVERNMENT	\$	2,498.00	COMPUTERS
KANSAS CITY AUDIO-VISUAL	\$	2,612.14	TECH RELATED SUPPLIES
MIDAMERICAN ENERGY	\$	151.15	STUDENT HOUSING PROJECT
MILLER BUILDING	\$	64.84	STUDENT HOUSING PROJECT
SCHOOL SPECIALTY LLC	\$	5,719.54	BUILDING IMPROVMENT FURNITURE&FIXTURES
XAP LLC	\$	675.00	SYSTEM OPERATIONS SOFTWARE
Fund Number		<u>\$ 55,827.54</u>	
Checking Account ID	10 Fund Number 61		SCHOOL NUTRITION FUND
ANDERSON ERICKSON DAIRY	\$	3,120.11	MILK
HEARTLAND PAYMENT SYSTEMS INC	\$	5,996.25	SOFTWARE
MARTIN BROS DIST	\$	11,141.03	FOOD/SUPPLIES
MEYER LABORATORY INC	\$	227.95	SUPPLIES
Fund Number		<u>\$ 20,485.34</u>	
Checking Account ID	10 Fund Number 62		CHILDCARE FUND
PETTY CASH/CORI FELLER	\$	10.00	FINGERPRINTING
Fund Number		<u>\$ 10.00</u>	
Checking Account ID	10	<u>\$ 448,971.72</u>	
Checking Account ID	40 Fund Number 21		ACTIVITY FUND
ANYTIME TEES	\$	1,038.00	SUPPLIES/SHEN GIRLS BB
BRYCE SCHAFER	\$	125.00	GENERAL ATHLETICS OFFICIAL
DANNCO INC.	\$	2,832.70	SUPPLIES
DUSTIN P. TAYLOR	\$	75.00	2025 BASEBALL SCHEDULING FEE
IOWA ASSOCIATION OF TRACK COACHES	\$	60.00	SUPPLIES/GENERAL ATHLETICS
IOWA HIGH SCHOOL SPEECH ASSOCIATION	\$	150.00	REGISTRATION/SHS SPEECH CLUB
KALOB RUNYON	\$	700.00	CAMP TECHNICIAN/SHEN WRESTLERS
STEVE SHANTZ	\$	125.00	GENERAL ATHLETICS OFFICIAL
Fund Number		<u>\$ 5,105.70</u>	
Checking Account ID	40 Fund Number 81		TRUST FUNDS NON EXPENDABLE
CARTER PHIPPS AND MISSOURI S&T	\$	1,000.00	SCHOLARSHIPS/I&C WILSON/ROLSCREEN/MISC
GRACE BALDWIN AND IWCC	\$	500.00	INGRIM SCHOLARHIP TUITION
MALLORY DICKERSON AND IWCC	\$	500.00	SCHOLARSHIPS/MISC ACTIVITY
MICHAEL PRITCHETT & NWMSU	\$	500.00	SCHOLARSHIPS/MISC ACTIVITY
Fund Number		<u>\$ 2,500.00</u>	
Checking Account ID	40	<u>\$ 7,605.70</u>	

Out of State Travel

Date	Location	Grade Level/Class	Sponsor
8/10/2025	Omaha, NE	HS G Cross Country	Liz Skillern

SHENANDOAH COMMUNITY SCHOOL DISTRICT

K8 ROOF AND HVAC REPLACEMENT

Project Status Report #3

Reporting Period:

July 18, 2024, to August 7, 2025

Architect:

SVPA
1466 28th Street, Suite 200
West Des Moines, Iowa 50266

Engineer:

IMEG
2882 106th Street
Des Moines, Iowa 50322

Construction Manager:

Carl A. Nelson & Company
1815 Des Moines Avenue
Burlington, IA 52601

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PROJECT STATUS REPORT

SHENANDOAH K8 – ROOF REPLACEMENT AND HVAC UPGRADE
MONTH ENDING: AUGUST 7, 2025

PROJECT BUDGET

The overall project budget, including hard costs, soft costs, and contingencies, is \$1,647,070. Construction contingency is included in the budget to cover undefined project costs. We will track the use of construction contingency throughout the project.

Construction Contingency	\$166,369.00
Used Contingency	\$14,141.14
Remaining Construction Contingency	\$152,227.86
Construction Contingency Used (Percent of Contingency)	8.5%
Construction Contingency Used Compared to Overall Construction Cost	1.1%
Overall Project Budget (04/07/2025)	\$1,647,070

The overall project budget will remain unchanged as long as construction contingency is available. At the end of the project, the overall budget will be adjusted based on the amount of construction contingency remaining/used. Refer to Appendix A for the Overall Project Budget Spreadsheet. All changes from last month are highlighted in yellow.

A copy of the overall budget is included in Appendix A.

CHANGE REQUESTS

Construction contingency has been set aside to cover undefined project costs. These project costs are organized by Change Requests. There is one Change Request per project change, so the Owner knows how much a change will cost.

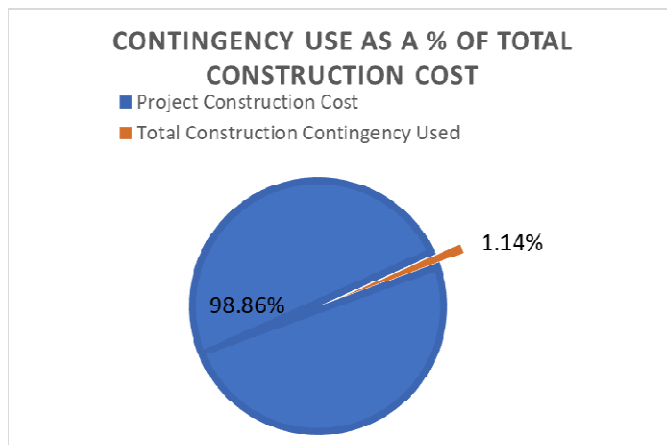
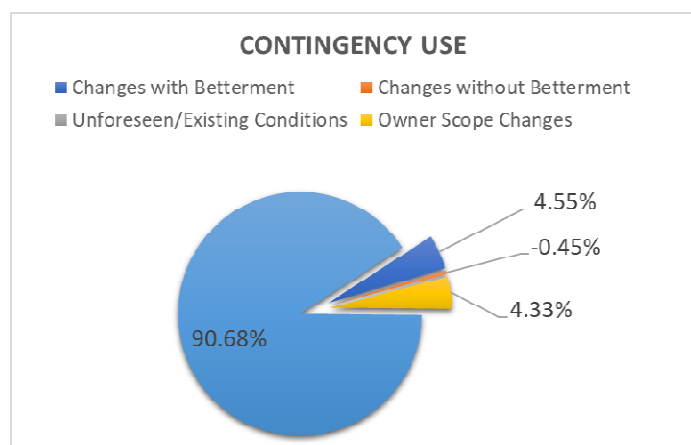
Change Orders are organized by the contractor and change the contract amount for that specific contractor. Some change requests involve more than one contractor. Some change orders involve more than one change request. Therefore, change order values do not always align one-for-one with the change request values.

A change order will be created after Carl A. Nelson receives approval of the change requests. Carl A. Nelson & Company writes Change Orders to the contractors on behalf of the Owner.

CHANGE ORDERS

There are four categories of changes: Changes with Betterment, Changes without Betterment, Unforeseen/Existing Conditions, and Owner Scope. These values reflect the signed change orders.

1. **Changes with Betterment** – These are changes that add value to the project. These changes would have increased the cost at bid time if they had been included in the original bid documents. These changes make the project more functional, more aesthetically pleasing, or more efficient.
 - “Changes with Betterment” accounts for \$7,633.62 of the allocated construction contingency.
2. **Changes Without Betterment** - are changes that do not add value to the project. This is the discovery of an issue that requires modification but does not add value to the project. This could replace an item that was already purchased and could not be returned, or savings from reduced contractor scope.
 - “Changes without Betterment” accounts for the SAVINGS (\$755.68) of the allocated construction contingency.
3. **Unforeseen Conditions/Existing Conditions** – Unforeseen Condition changes are changes that could not be known until construction started because they are hidden. Unforeseen conditions can be more over-excitation than expected or finding a hidden condition in the wall, ceiling, or floor that affects the work. Existing Condition changes occur when existing building details are not documented in the new drawing set and are different than what the design team assumed. The existing drawings may be inaccurate or missing.
 - “Unforeseen/Existing Conditions” account for \$0.00 of the allocated construction contingency.
4. **Owner Scope Changes** – are changes requested by the Owner that are beyond the scope of the original project to improve the overall project or to accommodate the Owner’s preference. It may make sense to pursue these types of changes during the project to take advantage of contractors already being on-site and the facility being in “construction mode”.
 - “Owner Scope” changes account for \$7,263.20 of the allocated construction contingency.



SCHEDULE/PROJECT MILESTONES

Roof Project

The roofing contractor (White Castle) started on 5/27/2025 per the bid schedule. The roof is approximately 68,000 square feet. 100% of the TPO membrane has been installed. There are still some roofing details that need to be completed. The window installation is starting on Tuesday, 8/5, and is expected to be done by the end of the day Friday, 8/8.

The architect's punch list review for the roofing contractor is scheduled for August 14 at 1:00 PM. It is expected that the roofing contractor's work, including the windows, will be complete at that time.

HVAC Project

The building is currently cooled by the new cooling tower. There will be one day when the cooling will need to be turned off while a balancing valve is being replaced. The shut down is expected sometime between 8/14 and 8/19 and last one day.. Teacher in-service starts on August 18, and school starts on August 25.

Cooling was restarted on August 1, 2025 and the week of August 4 has met all cooling requirements. The building loop flush and the cooling loop flush have been completed. The heating loop piping still needs to be insulated and the controls programming completed. One of the existing balancing valves is leaking over the building loop pump and needs to be replaced. To replace this valve, the building loop will need to be drained, taking down the cooling for one day. The contractor will install an isolation valve so the entire loop will not need to be drained in the future. The cooling tower has two vertical pumps. The second pump usually acts as a back-up, except on the hottest days. One of the two pumps is not functioning. The resolution for this pump is still being reviewed. Cooling can continue while this pump is being reviewed and/or repaired. The cooling tower may not be able to keep up on the hottest day of the year.

The engineer's punchlist review and commissioning agent review are scheduled for the week of August 18, depending on when the Rasmussen can install the balancing valve, resolve the vertical pump issue and subcontractors can complete their work.

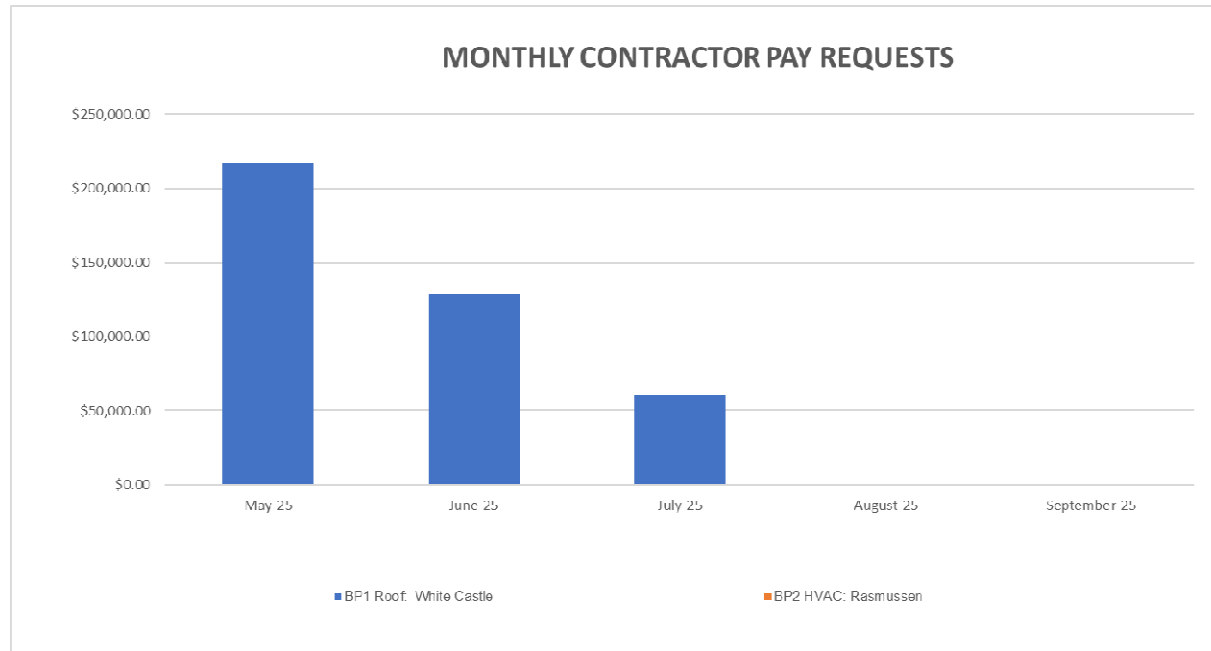
The review of the heating system will not occur until Fall.

CONTRACTOR PAY REQUESTS

Below is the status of contractor billing. "Total Earned" includes the 5% retainage that will not be billed until the end of the job. Total Retainage Earned + Total Payments Requested = Total Earned.

Rasmussen submitted a pay request for \$350,957.70 for stored materials in May. This was rejected due to a lack of required insurance for off-site storage (cooling tower). Rasmussen did not submit a pay request in June or July, even though all material is now on-site and installed.

Contractor	Original Contract	Change Orders (CO's)	Contract value w/ CO's	July-25	Total Retainage Earned	Total Payments Requested	Total Earned	Remaining Payment	% Complete
BP1 Roof: White Castle	\$487,100.00	\$1,141.18	\$488,241.18	\$60,850.78	\$21,391.19	\$406,432.55	\$427,823.74	\$81,808.63	88%
BP2 HVAC: Rasmussen	\$742,469.00	\$8,935.49	\$751,404.49		\$0.00	\$0.00	\$0.00	\$751,404.49	0%
Bid Package Totals	\$1,229,569.00	\$10,076.67	\$1,239,645.67	\$60,850.78	\$21,391.19	\$406,432.55	\$427,823.74	\$833,213.12	34.51%



PROFESSIONAL SERVICES PAY REQUESTS

Below is a list of professional service providers and what has been billed to date. Retainage does not apply to professional services.

Due to additional management time to cover while the facility director is on medical leave and rental of the dehumidifiers, we are currently trending to bill approximately \$140,000 for CM Construction Services. All dehumidifiers have been returned at this time.

Professional Service	Company Name	Original Contract or Budget	Changes to Contract	Updated Contract w/ Changes	June-25	July-25	Total Requested	Total Remaining	% Complete
Asbestos Testing - Prebid	ATC (Atlas)	1,900.00	0.00	1,900.00			1,900.00	-	100%
HVAC Commissioning	DLR Group	18,100.00	0.00	18,100.00			-	18,100.00	0%
Preconstruction/Design	Carl A. Nelson & Company	85,700.00	4,200.00	89,900.00	974.00	974.00	87,059.76	2,840.24	97%
Preconstruction Reimbursables	Carl A. Nelson & Company	10,319.00	0.00	10,319.00			777.76	9,541.24	8%
CM Construction Services	Carl A. Nelson & Company	115,764.00	220.42	115,984.42	20,065.41	22,714.15	83,819.38	32,165.04	72.3%
Totals		\$231,783.00	\$4,420.42	\$236,203.42	\$21,039.41	\$23,688.15	\$173,556.90	\$62,646.52	73%

REQUEST FOR INFORMATION (RFI)

If drawings or specifications are unclear, conflicting, or do not accommodate existing conditions, the contractor and the Construction Manager are required to submit a written request for information. RFIs are intended to facilitate and organize communication regarding project requirements.

As of August 7, there have been nine (9) RFIs submitted to the architect/engineer for review. No RFIs are outstanding.

OUTSTANDING SUBMITTALS SUMMARY (NO CHANGE SINCE LAST REPORT)

Submittals and shop drawings are submitted to the Construction Manager for review, who then forwards them to the Design Team for review before the Contractor purchases the material. The purpose of a shop drawing review is to find potential issues with the product itself or the drawings. Resolving issues upfront will ultimately save the hospital time and money in the long run.

The submittal phase of the project is complete. The collection of close-out submittals will begin at the end of summer.

PERMITS, TESTING, AND INSPECTIONS

The commissioning agent reviewed the job on July 24. See Appendix D for the attached report.

August 7, 2025
Shenandoah K8 Facility
Post Bid Budget

K8 Facility Assessment

Bud. Code	Item	12/19/2024 Updated Budget		Budget % of Const. Cost	4/7/2025 Post Bid Budget		Budget % of Const. Cost	Notes
100	Development Costs	\$ 2,100		0.11%	\$ 2,100		0.14%	
101	Land	\$ -			\$ -			N/A
102	Utility Hook-up Fees	\$ -			\$ -			
103	State Building Permit	\$ 1,200			\$ 1,200			
104	Local Building Permit	\$ 900			\$ 900			
200	Construction Cost	\$ 1,830,062		100.0%	\$ 1,508,495		82.43%	\$ 57,210 201.1+201.2
201	Construction Costs	\$ 1,390,684			\$ 1,229,569			
201.1	Roof		\$674,500			\$487,100		
201.2	HVAC		\$722,184			\$742,469		
201.3	Value Engineering		\$ (6,000)					VE Lights timer, landscaping, and VFDs
202	CM General Conditions and Fees	\$ 121,764			\$ 112,557			
203	Design & Estimating Contingency	\$ 151,245		10.00%			0.00%	of const. cost
204	Construction Contingency	\$ 166,369		10.00%	\$ 166,369		11.03%	of const. cost
300	Professional Fees & Expenses	\$ 127,390		6.96%	\$ 122,535		8.12%	
301	A/E Pre-bond Services Fee	\$ -			\$ -			
302	CM Pre-bond Services Fee	\$ -			\$ -			
303	Engineer Design Services	\$ 48,700		6.74%	\$ 48,700		6.56%	IMEG
304	Architect Design Services	\$ 23,200		3.44%	\$ 23,200		4.76%	SVPA
305	Arch/Eng. Reimbursable Expenses	\$ 5,000		0.00%	\$ 5,000		0.00%	
306	Printing	\$ 5,490		0.30%	\$ 635		0.30%	
307	CM Pre-Construction Services Fee	\$ 18,000		0.98%	\$ 18,000		1.19%	CANCO
308	Furniture and Equipment Consultant	\$ -			\$ -			
309	Site Survey	\$ -			\$ -			
310	Geotechnical Investigation & Report	\$ -			\$ -			
311	Building Laser Scan	\$ -			\$ -			
312	Commissioning Services	\$ 18,100			\$ 18,100			DLR Group
313	Asbestos Testing	\$ 1,900			\$ 1,900			ATC
314	Asbestos Abatement	\$ -			\$ -			Not Applicable
315	Water Testing and Treatment	\$ 7,000			\$ 7,000			TBD (annual cost)
400	Administrative & Legal	\$ 6,080		0.33%	\$ 5,890		0.39%	
401	Legal Expense	\$ 5,000			\$ 5,000			
402	Administrative & Misc. Expense	\$ -			\$ -			None
403	Moving Expense	\$ -			\$ -			District personnel
404	Builder's Risk Insurance	\$ 1,080		0.06%	\$ 890		0.06%	TBD
500	Furniture, Fixtures, & Equip. (FFE)	\$ 2,300		0.13%	\$ 2,300		0.15%	
501	FFE Allowance	\$ 2,000			\$ 2,000			
509	FFE Contingency (15%)	\$ 300		15.00%	\$ 300		15.00%	
600	Technology Systems	\$ 5,750		0.31%	\$ 5,750		0.38%	
601	Network Switches & Fire Wall	\$ -			\$ -			
602	Structured Cabling System	\$ 5,000			\$ 5,000			
603	Phone System	\$ -			\$ -			
604	A/V Equipment	\$ -			\$ -			
605	Access Control & Security Cameras	\$ -			\$ -			
606	Public Address/Intercom System	\$ -			\$ -			
607	Clocks	\$ -			\$ -			
608	Technology Contingency (15%)	\$ 750		15.00%	\$ 750		15.00%	
700	Financing Expenses	\$ -		N/A	\$ -		N/A	
701	Capitalized Interest During Const.	\$ -			\$ -			
702	Bond Fees	\$ -			\$ -			
800	Total	\$ 1,973,682			\$ 1,647,070			\$ (326,613)

Project Shenandoah HVAC Upgrade 24-046

Start Date	6/9/2024
End Date	8/22/2025

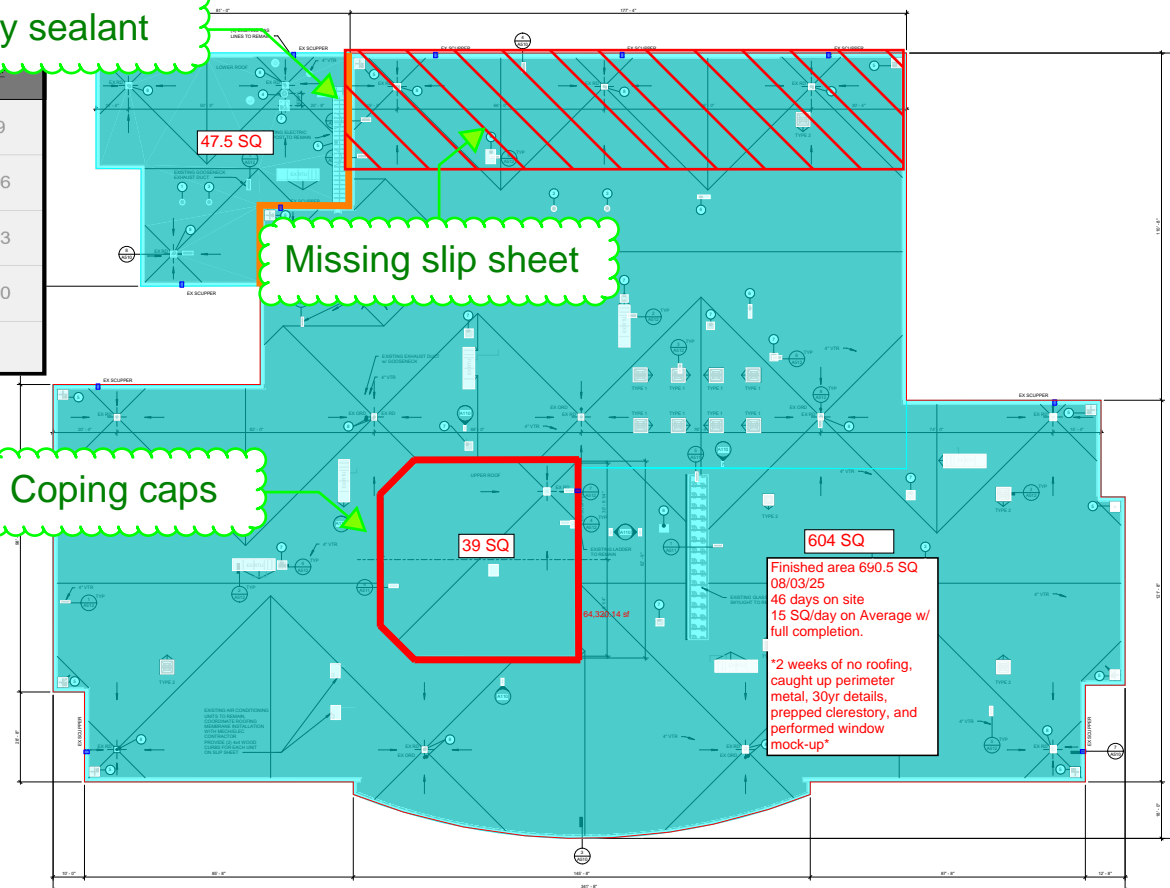
Carl A Nelson & Co. Schedule Look Ahead

Carl A Nelson & Co. Schedule Look Ahead				7/28	7/29	7/30	7/31	8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8	8/9	8/10	8/11	8/12	8/13	8/14	8/15	8/16	8/17	8/18	8/19	8/20	8/21	8/22
Calendar Start Date	6/23/2024	Task		M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F
Respons.	Area	Order	Description	Co lu	Co lu	Co lu	Co lu	Co lu			Co lu	Co lu	Co lu	Co lu	Co lu			Co lu	Co lu	Co lu	Co lu	Co lu			Co lu	Co lu	Co lu	Co lu	Co lu
		-1	Tom Leahy on Vacation			X	X	X			X	X	X																
		-1	Staff back in the building. Cooling started.				X	X			X																		
		-1	Last day of summer																										X
		-1	Cooling turned off - Valve replacement																										
	Boilers/Building Loop	0.0	BOILERS AND BUILDING LOOP																										
McGill	Boilers/Building Loop	4.0	Piping Insulation																										
Albireo	Boilers/Building Loop	6.0	Schedule VFD start-up with Albireo and Vern Simmonds									X																	
K2	Boilers/Building Loop	7	Complete all Pre-Functional Checklists on CX Alloy										X																
Albireo	Boilers/Building Loop	7.5	Complete all Pre-Functional Checklists on CX Alloy									X	X	X															
Rasmussen	Boilers/Building Loop	8.0	Complete all Pre-Functional Checklists on CX Alloy																		X	X							
Rasmussen	Boilers/Building Loop	8.5	Replace Balancing Valve add Isolation Valve																		X								
TAB	Boilers/Building Loop	11.0	Testing, Adjusting and Balancing																						X	X			
DLR Group	Boilers/Building Loop	12.0	Commissioning Review																								X		
IMEG	Boilers/Building Loop	13	Engineer Punch list																								X		
K2	Boilers/Building Loop	13.5	Install boiler disconnect (on back-order)																						X				
DLR Group	Boilers/Building Loop	14.0	Final Commissioning Review (September when heating is activated.)																										
Rasmussen	Boilers/Building Loop	15.0	Final Punchlist																										
	Cooling Loop	100.0	COOLING LOOP																										
Albireo	Cooling Loop	105.0	Schedule VFD start up for cooling tower fan with Albireo and Vern Simmonds									X																	
K2	Cooling Loop	106	Complete all Pre-Functional Checklists on CX Alloy									X	X																
Albireo	Cooling Loop	107.0	Complete all Pre-Functional Checklists on CX Alloy									X	X	X															
Rasmussen	Cooling Loop	108.0	Complete all Pre-Functional Checklists on CX Alloy															X	X	X	X								
Rasmussen	Cooling Loop	109.0	Repair vertical pump																		X								
Rasmussen	Cooling Loop	110.0	Replace three gaskets																		X								
TAB	Cooling Loop	111.0	Testing, Adjusting and Balancing																						X	X			
DLR Group	Cooling Loop	112.0	Commissioning Review																								X		
IMEG	Cooling Loop	112.5	Engineer Punch List																								X		
Rasmussen	Cooling Loop	113.0	Punchlist/Float																						X	X	X	X	X
K2	Other	200	Complete lighting controls								X																		
DLR Group	Other	201	Commissioning of Lighting Controls																								X		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		Day 25 Juan Coyle 18	Day 26 Juan Coyle 19	Day 27 Juan Coyle 20	Holiday - Independence Day 21	Not Scheduled 22
Not Scheduled 8	Work Day 28 Juan Coyle 17	Not Scheduled - Crew members off Day at DCL 18	Work Day 29 Juan Coyle 9	Work Day 30 Juan Coyle 10	Weather Shutdown - Rain 21	Work Day 31 Juan Coyle 12
Not Scheduled 13	Work Day 32 Juan Coyle 14	Work Day 33 Juan Coyle 15 Pink Day 33 Pink Day 33 Pink Day 33	Work Day 34 Juan Coyle 16 Pink Day 34 Pink Day 34 Pink Day 34	Work Day 35 Juan Coyle 17 Pink Day 35 Pink Day 35 Pink Day 35	Work Day 36 Juan Coyle 18	Not Scheduled
Not Scheduled 20	Work Day 37 Juan Coyle 21	Work Day 38 Juan Coyle 22	Work Day 39 Juan Coyle 23	Work Day 40 Juan Coyle 24	Work Day 41 Juan Coyle 25	Not Scheduled
Not Scheduled 27	Work Day 42 Juan Coyle 28	Work Day 43 Juan Coyle 29	Work Day 44 Juan Coyle 30	Work Day 45 Juan Coyle 31		

Masonry sealant

Purple - Roof Section C 1st Layer: 1.5" 25 PSI ISO ~ Loose Lay 2nd Layer: 80 mil TPO (White) on Deck ~ Ballasted 3rd Layer: 60 mil TPO (White) on Walls ~ Adhered 4th Layer: CCW 300HV Protection Mat ~ Ballasted



1 ROOF PLAN
SCALE: 1/16" = 1'-0"



SHENANDOAH CSD K-8 ROOF REPLACEMENT

601 Dr. Creighton Circle
Shenandoah, IA 51601

ISSUANCE

ISSUED FOR BIDDING
04/29/2025

REVISIONS

[illegible]

THESE DOCUMENTS HAVE BEEN PREPARED SPECIFICALLY FOR THE ABOVE REFERENCED PROJECT. THEY ARE NOT SUITABLE FOR USE ON OTHER PROJECTS OR IN OTHER LOCATIONS WITHOUT THE EXPRESS WRITTEN APPROVAL AND PARTICIPATION OF SUPA ARCHITECTS INC. REPRODUCTION IS PROHIBITED.

© 2025
PROJECT NUMBER
24063

ROOF PLAN
A110



DLR Group inc.
an Iowa corporation

1430 Locust Street, Suite 200
Des Moines, IA 50309

Site Visit Date: July 24, 2025
To: Cindy Larson – Carl A. Nelson Company
From: Gerry Wilwerding, QCxP; DLR Group
Project Name: Shenandoah K-8 School HVAC Upgrades
Project No.: 24006501.00
Purpose: Commissioning Site Observation Report

Site Observations

1. Cooling Tower:
 - a. Pumps in place. Motors not yet installed.
 - b. Working on finalizing pipe connections in sump.
 - c. Controls have new water level sensors in sump, but not yet at set at designated levels.
 - d. Make-up water valve not yet installed.
 - e. Stainless steel pipes installed above grade.
 - f. Section of existing discharge piping appears in poor condition. When the plumber was asked if the pipe could be leak-free for another 20 years, he thought that it might start having issues about then. **Owner may want to review this pipe's condition annually.**
2. Make up water meter is installed.
3. Heat pump flushing complete, HW loop in mechanical room still needs to be done.
4. Heating water piping nearing completion.
5. Pumps not yet aligned and grouted.
6. Pump pressure gauges still need installed
7. Controls in progress. Believes keeping up with construction.

Engineer's Response.
See snippet at end of
document for what to
do if over 100 lbs

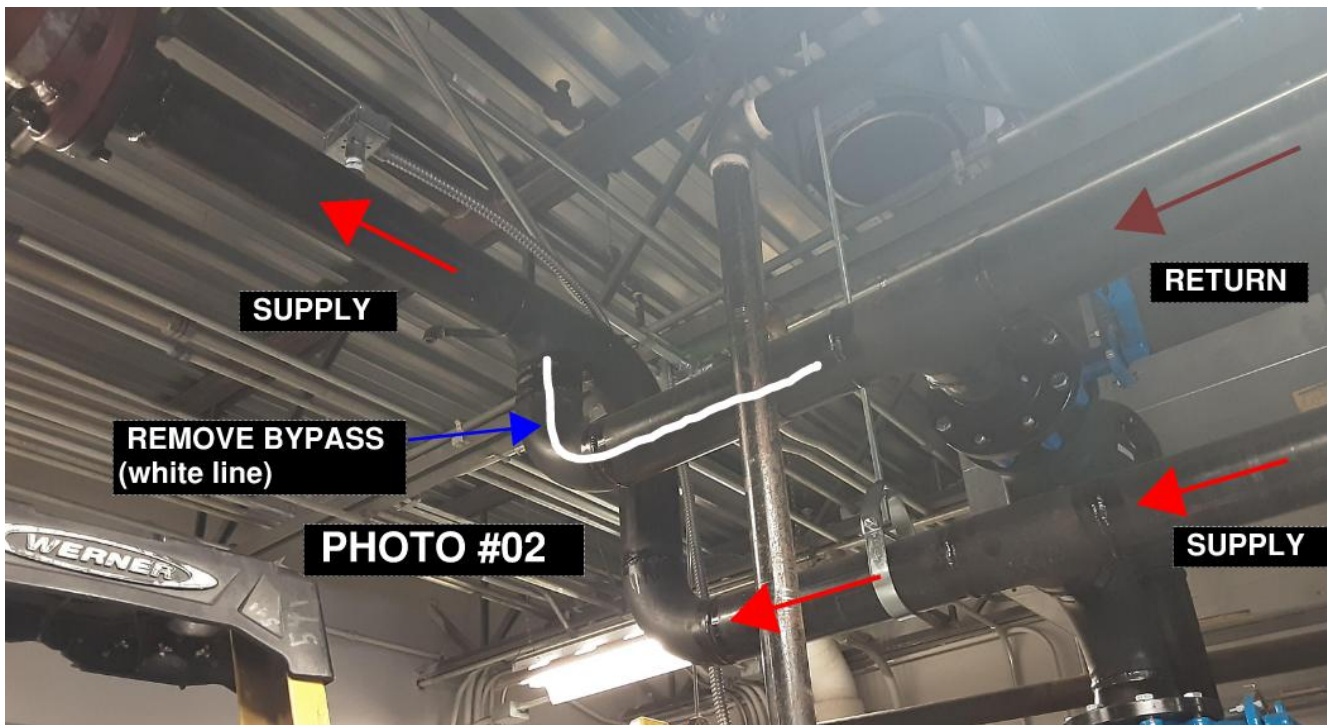
1. The pipe support is acceptable if mounted concentrically in the joists and under 100 lbs. See snip below from spec 23 05 29 section 3.1.D. If more than 100 lbs then they will need to comply with paragraph A and B.

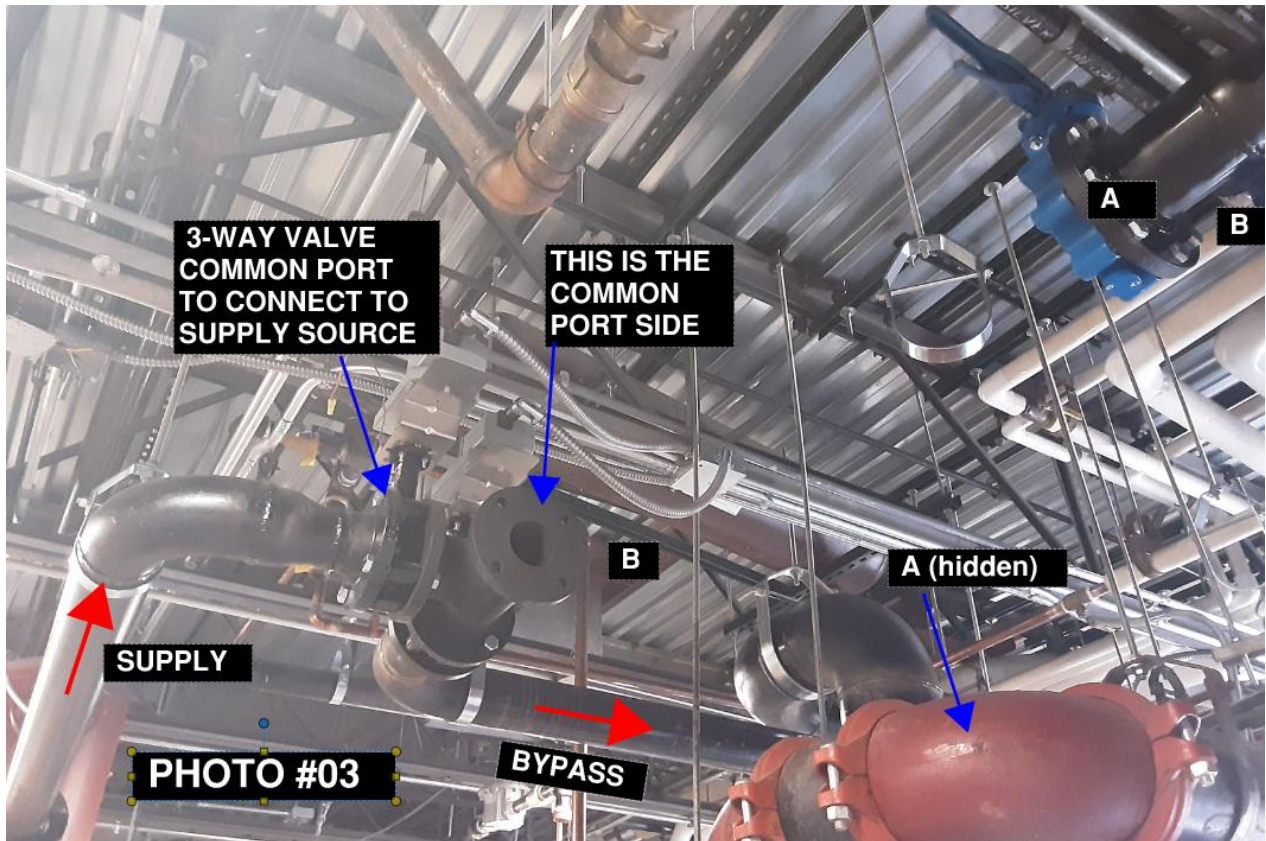
Items added to Cx Alloy:

1. One pipe support is connected to the lower joist chord rather than top. **Verify with engineer** if this acceptable or if it needs to be supported by top chord? See photo #01.
2. Another bypass pipe was installed (See Photo #2) than what was shown on construction documents. This extra bypass pipe will short cycle the primary loop, keeping supply flow from reaching the three way control valve.
3. Heating water three-way valve is installed incorrectly. See Photo #03. Common port needs to come from the water source (pumped side) and then diverted to either the heat pump loop or back to the boilers. Once corrected, it will then match construction documents.
 - a. Side note: The heat pump loop return water valve (point "A") will connect to the return pipe connection (point "A"). Outlet of 3-way valve to heat pump loop (point "B") will need to cross over the heat pump return pipe to connect to the downstream side of the heat pump loop (point B). This is mentioned was just a clarification due to the more challenging needs of the installation.

ELEVATE the
HUMAN EXPERIENCE
THROUGH DESIGN

Engineer to review next time on-site to determine if this should be replaced during the heating season. Contractor to continue with install for cooling to start ASAP.





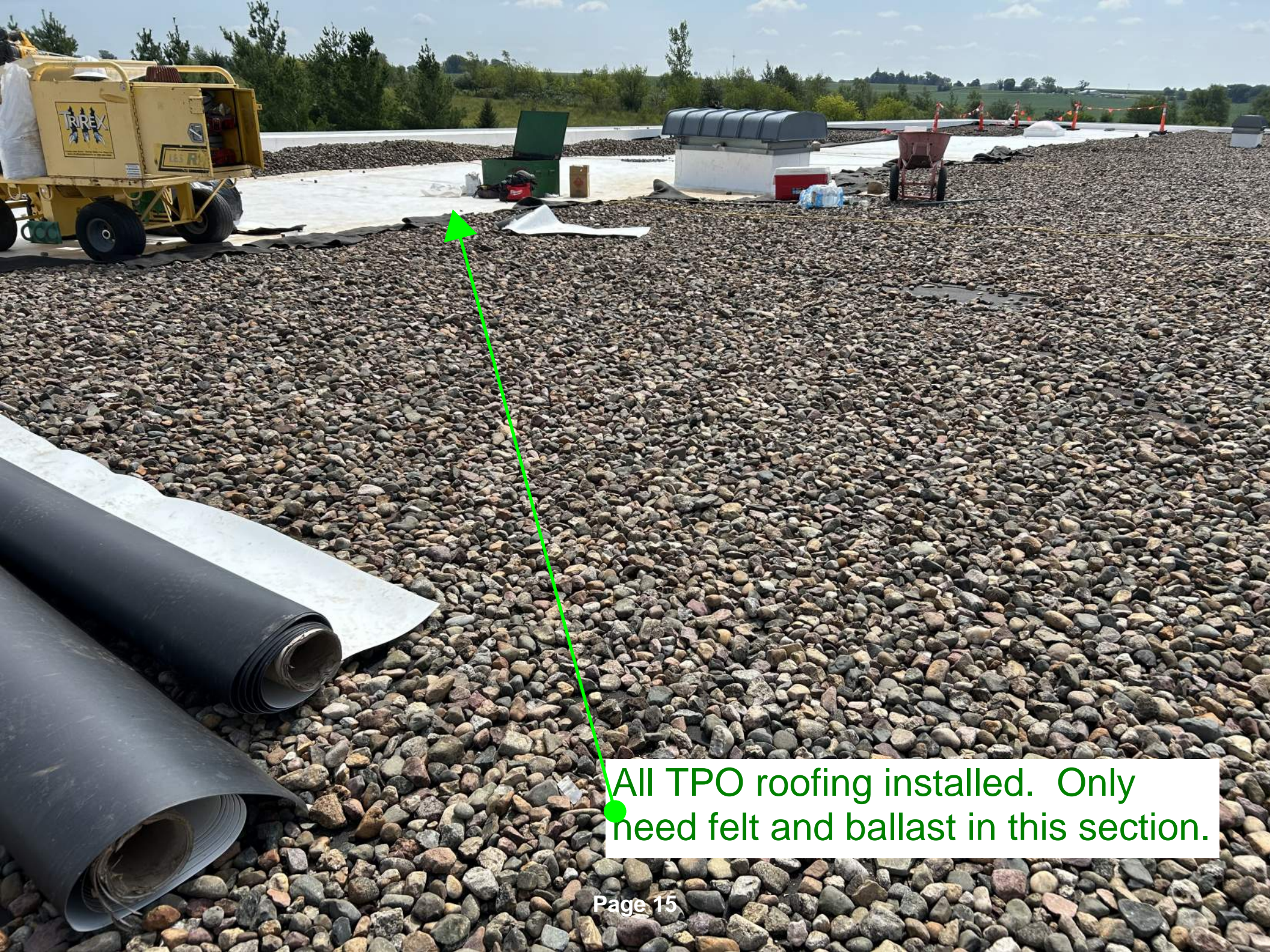
DLR Group, inc. (an Iowa Corporation)

Gerry Wilwerding, P.E., QCxP
Mechanical Engineer

- D. Provided the installation complies with all loading requirements of truss and joist manufacturers, the following practices are acceptable:
1. Loads of 100 lbs. or less may be attached anywhere along the top or bottom chords of trusses or joists with a minimum 3' spacing between loads.
 2. Loads greater than 100 lbs. must be hung concentrically and may be hung from top or bottom chord, provided one of the following conditions is met:
 - a. The hanger is attached within 6" from a web/chord joint.
 - b. Additional L2x2x1/4 web reinforcement is installed per manufacturer's requirements.
 3. It is prohibited to cantilever a load using an angle or other structural component that is attached to a truss or joist in such a fashion that a torsional force is applied to that structural member.
 4. If conditions cannot be met, coordinate installation with truss or joist manufacturer and contact Architect/Engineer.

ELEVATE *the*
HUMAN EXPERIENCE
THROUGH DESIGN





All TPO roofing installed. Only
need felt and ballast in this section.



Mock-up window. Rest of windows starting 8/5/2025.



Cooling tower running.



New electrical panel.



New lighting controls.



July 17, 2025

Quote Number: Q2504488

MICHAEL FASTNACHT

Rasmussen Mechanical Services
3211 Nebraska Avenue
Council Bluffs, Iowa 51501

BILL -

SHENANDOAH COMMUNITY SCHOOL DIS
304 W NISHNA ROAD
SHENANDOAH, Iowa
51601

PROJECT LOCATION:

Shenandoah High School
1000 Mustang Drive
Shenandoah, IA
51601

Proposal

Subject: Shenandoah HS RTU 2 Replacement

Bill -,

Rasmussen Mechanical Services is pleased to quote the following scope of work during normal working conditions unless specified otherwise in the scope below.

Inclusions:

- Rasmussen to provide and install a new rooftop package unit for the High School
- Rasmussen to unhook gas and electrical from old unit
- Rasmussen to dispose of the old unit
- Rasmussen to supply a subcontractor to lift the old unit off and set the new one in-place
- Rasmussen to hook up electrical and gas to new unit
- Rasmussen to install new condensate line
- Rasmussen to perform an operational test after the unit is installed
- **3-year parts, coils & controls warranty**
- **5-year compressor parts only warranty**
- **10-year aluminized heat exchanger parts only warranty**

Exclusions:

- Any additional parts or labor will require a change order and prior approval

Clarifications:

- Rasmussen to perform Monday-Friday 7:30am-3:30pm excluding holidays
- Lead Time: 6-7 weeks

Price

Rasmussen Mechanical Services will furnish the Equipment, Materials, Tools, Labor, Supervision and Services as outlined in the above Scope of Work for the net sum of:

forty eight thousand five hundred and thirty dollars....\$48,530.00

Terms and Conditions

- **Price Changes.** Due to market constraints, all prices provided by Rasmussen Mechanical Services are subject to change to the prices in effect at the time of customer acceptance.
- Any tariff costs or fees associated with the equipment or materials included in this proposal, which are not anticipated or accounted for in the initial pricing, will be added to the final invoice.
- Sales Tax is not included in price.
- Deposit Required with Contract - \$15,000
- Monthly payment request (progress billings), per progress schedule.
- Balance is due upon start-up or thirty (30) days after completion of installation or work performed (if start-up is delayed thru no fault of Seller).
- Invoices to be paid, Net 30 Days per Seller's Terms and Conditions, <https://www.rasmech.com/terms>
- Note: For your convenience, monthly payment request invoices will be submitted on or before the end of each month and will be submitted on Seller's Standard Payment Request Forms.

Rasmussen Mechanical Services is grateful for the opportunity to be of service. Thank you for considering our Proposal and we look forward to working with you. If there are any question, please contact me.

Respectfully Submitted,

Michael Fastnacht

Sales/Project Manager

Rasmussen Mechanical Services

Phone: (712) 323-0541

Mobile: +1 4028897763

Email: michael.fastnacht@rasmech.com

Boiler Repair | Burner Services | HVAC | Industrial Air | Mechanical Construction | Temperature Controls

Confidentiality Note: This Proposal may contain confidential and/or private information. If you received this Proposal in error please delete and notify sender.

Buyer's Acceptance

Approved by Seller

Authorized Signature for: SHENANDOAH
COMMUNITY SCHOOL DIS

Rasmussen Mechanical Services

Date of Acceptance

QUOTE NUMBER: Q2504488

Date of Acceptance



+20,000 Parts in Stock!
Boiler, HVAC, and Air Compressor Replacement Parts

Parts Department
712-255-1609